



Gallagher

Insurance | Risk Management | Consulting



Emergency Resource List

PROPERTY NAME/LOCATION:

Emergency Services

Fire Department:

Police Department:

Hospital:

Poison Control Center:

Emergency Resources

Insurance Company:

Red Cross:

Local Shelter:

Salvation Army:

Local Area Services

Health Department:

Animal Control:

Electric Company:

Telephone Company:

Water Company:

Gas Company:

Emergency Resource List (continued)

Area Hospitals			
Name		Location	Phone

Courtesy Officer(s)/Security Company			
Name		Phone	Alternate Phone

Location of Emergency Supplies	
First Aid Supplies:	
Disaster Supplies:	
Fire Extinguishers:	
Bottle Water Company:	
Other Supplies:	

Tenant Emergency Contact

Name:	
Address:	
Home Phone:	
Mobile Phone:	
Email:	

Emergency Contact 1	
Name:	
Relationship:	
Address:	

Emergency Contact 2	
Name:	
Relationship:	
Address:	

Evacuation Information	
Evacuation Location:	
Phone:	

Vendor Resource List

General Contractor:	
Landscaping/Tree Service:	
Roofing Company:	
Plumber:	
Electrician:	
Trash Collection/Dumpster:	
Security Company:	
Biohazard Company:	
Janitorial Company:	
Carpet Cleaner:	
Water Extraction:	
Laundry Service:	
Carpet/Flooring Company:	
Paint Contractor:	
Local Hardware Store:	
Locksmith:	
Fire/Alarm Company:	
Limited Access Gate:	
Contractor:	
Elevator Company:	
Glass Company:	

Note: You should have Key Contact Name, Phone Number, Emergency Number, Insurance Agent, Claims Contact Person, Policy Number and Carrier Name.

Employee Emergency Contact

Name:	
Position:	
Property:	
Address:	
Home Phone:	
Mobile Phone:	
Email:	

Emergency Contact 1	
Name:	
Telephone:	
Relationship:	
Address:	

Emergency Contact 2	
Name:	
Telephone:	
Relationship:	
Address:	

Evacuation Information	
Lives on Site?	Yes <input type="radio"/> No <input type="radio"/>
Disaster Duties?	Yes <input type="radio"/> No <input type="radio"/>
Evacuation Location:	
Phone:	